

**CONTRACT REVIEW CHECKLIST**

**Consistency with Law and School Board Policy:**

Comments

Consistent with School Board Policy	YES
Consistent with Florida, federal and local laws	YES

**Contract Terms:**

Comments

Term (Duration of Contract)	<b>July 19, 2007- July 18, 2010; Please refer to Section I.</b>
Termination Clause	<b>Please refer to Sections V, VIII, X, and XI.</b>
Insurance /Liability Issues/ Indemnification	Risk Management should review and approve all insurance clauses. Indemnification: Please refer to Section VI.
Regulatory issues	<b>None</b>
Confidentiality Provision	<b>Contractor will not receive confidential student information.</b>
Warranties	Please refer to RFP response.
Labor Issues	The Labor Relations Department should review any issues.
Disclaimers	N/A
Governing Law & Venue	Governing Law: Florida; Venue: Palm Beach County; Please refer to Section XIV.

**Business Principles:**

Comments

Sound Business Principles	<b>Yes.</b>
Reasonableness of Fees	Please refer to Section III.
Payment Terms --Lump sum, installments --Payment Due dates --Late fees	Please refer to Section III.

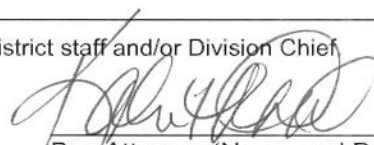
**Other Issues:**

Comments

Conflict of Interest Disclosures	None
Non-Negotiable Issues	
Miscellaneous Issues	
Appropriate Departmental Sign-off	

**Special Considerations:** \_\_\_\_\_

The issues noted above were explained to the appropriate District staff and/or Division Chief YES  NO

 7-17-07  
 By: Attorney (Name and Date)